



## **STEM INTERNSHIP at the Christa McAuliffe Center**

### **Job Description:**

**GENERAL STATEMENT OF DUTIES:** Facilitate education program for K-12 school students that contain accurate and relevant STEM (science, technology, engineering, and math) principles and concepts in a way that both educates and inspires further interest in STEM and learning. The Intern is expected to facilitate Challenger Learning Center activities at the McAuliffe Center for Integrated Science Learning.

### *Examples of Specific Duties & Responsibilities:*

- Facilitate STEM education programs for K-12 school students
- Set up and clean up education program classroom
- Monitor program materials
- Assist in maintenance of educational facility
- Facilitate educational programs 1-2 days per week (6-12 hours/week)

### **Requirements:**

- STEM coursework
- Teaching experience in formal or informal learning setting preferable but not required
- Strong presentation, communication and organization skills
- Comfortable working with technology and troubleshooting issues on the fly
- Dynamic, outgoing, and creative personality
- Demonstrated interest in Science, Technology, Engineering and Math
- Ability to work with diverse groups, to communicate effectively with both children and adults
- Demonstrated ability to take initiative in the work environment, work successfully both as a part of a team and independently
- Needs to be able to work mornings, 8am to 2pm

### **How to Apply:**

- Submit a résumé that includes all related coursework
- Submit a one-page cover letter that addresses all the following questions: Why are you interested in this position? What skills can you bring to the position? What do you hope to get out of this experience?
- Submit name and email address for three references. Two of your three references must be Professors with whom you have studied.
- Email all application documents to **both** [iporro@framingham.edu](mailto:iporro@framingham.edu) and [epagliuca@framingham.edu](mailto:epagliuca@framingham.edu)

### **Additional Information:**

This is a part-time, non-benefited, paid internship (\$12/hour)

Framingham State University conducts Criminal Offender Record Information (CORI) checks relative to prior criminal convictions and pending cases, as well as Sex Offender Registry Information (SORI) checks relative to prior sexual offenses committed as an adult or juvenile on final candidates prior to an offer of employment for all positions. Framingham State University requires specific written authorization to conduct background checks. Failure to provide such authorization shall preclude your application from receiving further consideration.

Framingham State University is an equal opportunity/affirmative action employer.

Members of underrepresented groups, minorities, women, veterans, persons with disabilities, and all persons committed to diversity and inclusive excellence are strongly encouraged to apply.

About the Christa McAuliffe Center:

Our vision is to foster a community of lifelong learners by providing innovative, integrated STEM pedagogies, practices, and programs that are accessible to all audiences. Our mission is to lead the Commonwealth of Massachusetts in K-16 integrated STEM learning through the sharing of resources, building of partnerships, and advancement of educational practices.